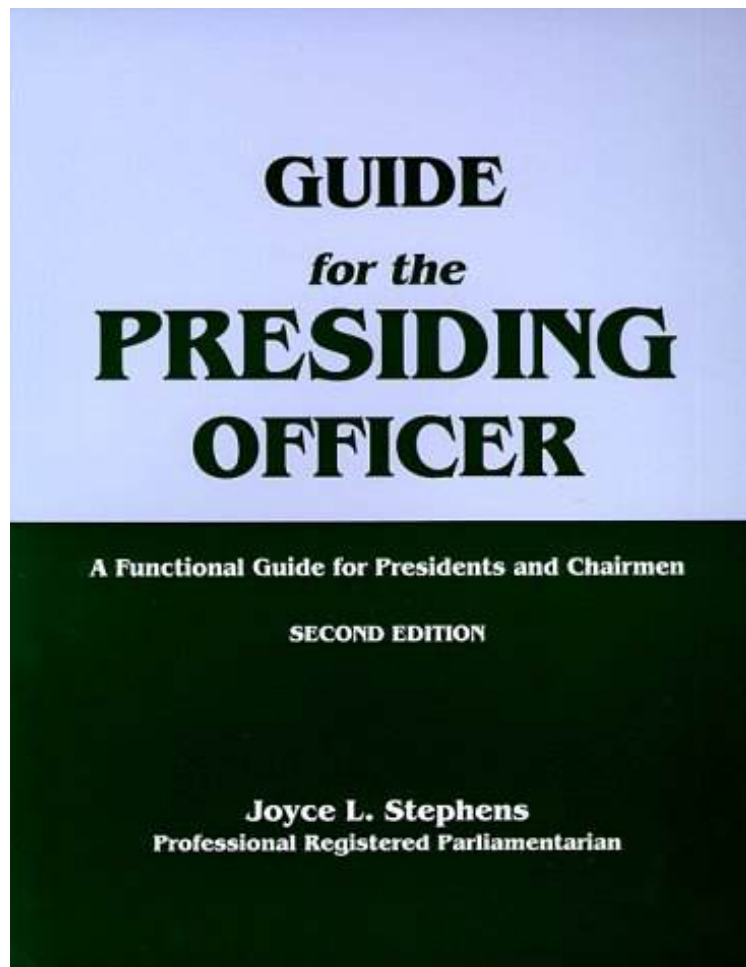


Guide for the Presiding Officer: A Functional Guide for Presidents and Chairmen

By Joyce L. Stephens

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